

Subject: [Extern] New Email Address - Yu Xia

From: 夏雨 <rainyx@sjtu.edu.cn>

Date: 21/10/2024, 18:10

To: zsofia lendeck <zsofia.lendeck@aut.utcluj.ro>

Dear Professor Lendeck,

I have officially joined Shanghai Jiao Tong University, and here is my new email address. After browsing through your homepage, I noticed your new research in the field of robotics. Based on this, our team is very eager to invite you to give an academic report on robotic technology for our college students. Considering the current situation, we suggest that this report be conducted online, and we hope you can spare some time to participate.

Moreover, if you have the opportunity to visit Shanghai in the future, we would be more than happy to welcome you to our laboratory for in-person guidance and exchange. We believe your presence would bring new inspiration and vitality to our research work.

Thank you very much for taking the time to consider our invitation amidst your busy schedule. We look forward to your positive response and the possibility of further academic exchange and collaboration with you.

Best regards!

Yu Xia

Subject: [Extern] invitation

From: "Babuska, Robert" <Robert.Babuska@cvut.cz>

Date: 26/11/2022, 09:53

To: "zsofia.lendek@aut.utcluj.ro" <zsofia.lendek@aut.utcluj.ro>

Dear Sir or Madam,

With this letter, we invite [Dr. Zsofia Lendek](#) to the Czech Technical University in Prague, Czech Institute of Informatics, Robotics and Cybernetics, for a research visit during the period 21 - 30 January 2023.

Prof. Robert Babuska

Prof.dr.ing. Robert Babuska
Czech Institute of Informatics, Robotics and Cybernetics
Czech Technical University in Prague
Jugoslávských partyzánů 1580/3, 160 00 Prague 6, Dejvice
Czech Republic



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Erasmus+
Enriching lives, opening minds.

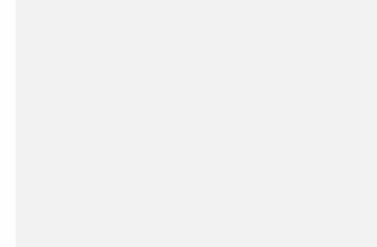
2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1**

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

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The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

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1. Information about the higher education institutions

Name of the institution	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
TECHNICAL UNIVERSITY OF CLUJ-NAPOCA	RO CLUJNAP 05	<u>Office for European Programs</u> Codruta Radescu-Erasmus Program Officer Memorandumului Street 28, 400114 Cluj-Napoca, Romania Tel:+ 40 264 202288 / Fax:+40 264 591690 E-mail: Codruta.radescu@staff.utcluj.ro Erasmus@staff.utcluj.ro <u>Erasmus+ coordinator Faculty of:</u> Zsafia Lendek – Faculty of Automation and Computer Science Memorandumului Str. 28, 400114 Cluj-Napoca, Romania Tel:+ 40 264202578 E-mail: zsafia.lendek@aut.utcluj.ro	General: www.utcluj.ro Course catalogue: Relatii internationale (utcluj.ro) Faculty: Automation and Computer Science
UNIVERSIDAD POLITECNICA DE PACHUCA	E10355277	Universidad Politécnica de Pachuca Carr. Pachuca - Cd. Sahagún km 20, Ex-Hacienda de Santa Bárbara, Zempoala, Hidalgo. C.P. 43830. Tel: +52771 5477 510 al 520 Correo: upp@upp.edu.mx Gerardo Esquivel - Programa de Internacionalización Tel: +52771 5477 510 al 2311	General: www.upp.edu.mx

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code. HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, the partners agree to accept informal communication means (e.g. exchanges of emails as written proof).

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷	Subject area NAME	Study cycle [short cycle, 1st , 2nd or 3rd]	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
RO CLUJNAP 05	Universidad Politecnica de Pachuca		Automation and Computer Sciences	1 st , 2 nd , 3 rd	2	2x6 months	2	2x5 days
Universidad Politecnica de Pachuca	RO CLUJNAP 05		Automation and Computer Sciences, Biotechnology, Biomedical Sciences, Finance, Mechatronics and Automotive Engineering.	1 st , 2 nd , 3 rd	2	2x6 months	2	2x5 days

Optional additional information

e.g. blended mobility, etc.

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⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.r>

2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

The table serves as a template - the partners are free to adjust it, e.g. to separate requirements for students and staff.

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
RO CLUJNAP 05		Romanian	English	B1 - COMPULSORY	B2 - COMPULSORY
Universidad Politecnica de Pachuca		Español	English	B2 - COMPULSORY	B2 - COMPULSORY

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

3. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
RO CLUJNAP 05	Winter Term: from October to February Spring Term: from February to July	Winter Term or full year: 15 July Spring Term: 15 November
Universidad Politecnica de Pachuca	Winter Term: January to April Fall Term: September to December	Winter Term or full year: 15 July Spring Term: 15 November

The receiving institution will send its decision within 4 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

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Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO CLUJNAP 05	E-mail: Codruta.Radescu@staff.utcluj.ro Tel: +40-264-202.288	Relatii internationale (utcluj.ro)
Universidad Politecnica de Pachuca	E-mail: internacionalizacion@upp.edu.mx Tel: +52 771 54 77 510 al 2311	https://upp.edu.mx

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Good academic results EQF level – 6, 7, [8] Language certificate	
CV	Europass	
Motivation letter	The motivation letter should include at least two destinations.	
Inclusion measures ¹⁰		
Other		

5. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)¹¹.

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:

https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: <https://ec.europa.eu/programmes/erasmus-plus/resources/documents/ap> SEMNĂTURĂ OLOGRAFĂ REDACTATĂ

- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

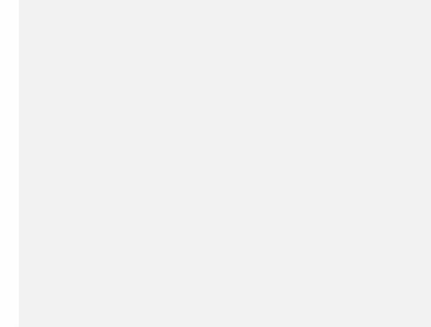
All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ ASEMNĂTURĂ OLOGRAFĂ REDACTATĂ farmer participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	RO CLUJNAP 05	Codruta.radescu@staff.utcluj.ro Tel: +40 264 202288 +40-264-202261	Relatii internationale (utcluj.ro)
Language Support			
Visa			
Insurance			
Inclusion of participants with fewer opportunities			
Mentoring			
Grant payments			
Alumni information			

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	Universidad Politecnica de Pachuca	Universidad Politécnica de Pachuca Carr. Pachuca - Cd. Sahagún km 20, Ex-Hacienda de Santa Bárbara, Zempoala, Hidalgo. C.P. 43830. Tel: +52771 5477 510 al 520 Correo: upp@upp.edu.mx Gerardo Esquivel - Programa de Internacionalización Tel: +52771 5477 510 al 2311	https://upp.edu.mx
Language Support			
Visa			
Insurance			
Inclusion of participants with fewer opportunities			
Mentoring			
Grant payments			
Alumni information			

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6. Recognition

Institutions commit to:

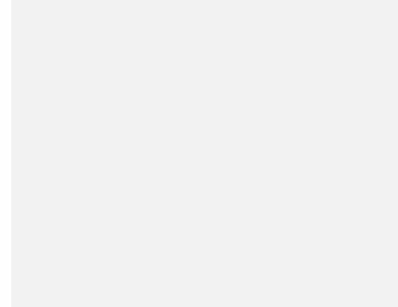
- Ensure recognition for activities satisfactorily completed.

RO CLUJNAP 05– European Credit Transfer System (ECTS)

Universidad Politecnica de Pachuca

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

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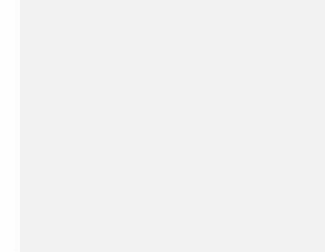
7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
RO CLUJNAP 05		Relatii internationale (utcluj.ro) A excellent: 9-10 B very good : 8 C good: 7 D satisfactory: 6 E sufficient: 5 F insufficient/failure: 4 and below
Universidad Politecnica de Pachuca		Excellent: 100 Very good : 90 Good: 80 Sufficient: 70 Insufficient/failure: 60 and below

8. Any other information regarding the terms of the agreement (optional)

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¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

9. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
RO CLUJNAP 05	Prof.dr.eng. Vasile TOPA Rector		SEMĂTURĂ OLOGRAFĂ REDACTATĂ
Universidad Politecnica de Pachuca	PhD. Francisco Marroquín Gutiérrez Rector		

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation